

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL
SPECIAL MEETING
APRIL 19, 2018**

Pursuant to notice as required by law, the Crescent Public Works Authority met in special session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Vice-Mayor Mack Blevins called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mack Blevins, Vice-Mayor
Marshall Powell, Councilmember
Jim Neal, Councilmember
Darci Terrell, Councilmember
Janet Smith, City Manager
Angela Dambold, City Clerk-Treasurer/Secretary

Absent: Greg Cummings, Mayor

4. **CONSENT AGENDA**

The Crescent City Council found items #5 through #8 non-controversial and routine in nature. Vice-Mayor Blevins made a motion to approve the consent agenda as read. Councilmember Terrell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

5. Approval of the Minutes from March 13, 2018 Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Approval of Purchase Order # 1718330 check #1001 to Kraftsman Commercial Playgrounds in the amount of \$91,878.00 from the Contingency Fund for the Splash Pad. (Smith)
8. Approval of Purchase Order # 1718347 to pay Invoice #180118 for \$12,700.00 to Elfrink & Associates CPAs PLLC for completion of the FY2016-2017 audit. (Smith)
9. Items removed from the consent agenda – None

BUSINESS

10. Consider and vote on approval of Resolution No. 18-05 authorizing the Crescent Police Department to join the Oklahoma Police Pension Retirement System

Vice-Mayor Blevins made a motion to approve item #10. Councilmember Neal seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

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11. Consider and vote on approval of Resolution No. 18-06 authorizing the City Manager to administratively dispose of Surplus Municipal Property

Vice-Mayor Blevins made a motion to amend & table item #11. Councilmember Powell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

12. Consider and vote on approval of Resolution No. 18-08 authorizing participation in the OMAG Recognition Program.

Vice-Mayor Blevins made a motion to approve item #12. Councilmember Terrell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

13. Consider and vote on approval of Resolution No. 18-09 authorizing participation in the Logan County MIPS Jurisdiction Push Partner Dispensing Plan.

Vice-Mayor Blevins made a motion to approve item #13. Councilmember Powell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

14. Consider and vote on adoption of the Best Practices Handbook for Oklahoma Municipalities created by the Oklahoma Municipal Assurance Group (OMAG).

Vice-Mayor Blevins made a motion to approve item #14. Councilmember Neal seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

15. Approval of the FY2016-2017 financial audit as performed by Anne Elfrink & Associates.

Vice-Mayor Blevins made a motion to approve item #15. Councilmember Neal seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

16. Consider and vote on approval for letter of engagement with Elfrink & Associates to perform the FY2017-2018 audit.

Vice-Mayor Blevins made a motion to approve item #16. Councilmember Powell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion Carried

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****REPORTS****

17. City Manager – Introduced municipal court Judge Stephen Haynes to discuss some of the changes in the court system over the past year.
18. Fire Department – There were 10 runs in March. 5 Grass/Mutual Aid, 2 gas leaks, 2 lift assists and 1 wreck. The department has also approved an afterhours agreement with Miller EMS and sent 2 trucks to help w/the wildfires in western Oklahoma.
19. Police Department – The department work a large arrest earlier this month, they also had 2 of their previous rape cases result in convictions in March. The department will participate in Treats w/Police at the elementary school on May 17th.
20. Code Enforcement –(Report given prior to Business)

21. Motion for Acceptance of Reports.

Vice-Mayor Blevins made a motion to approve item # 21. Councilmember Neal seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

****RECESS****

22. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Vice-Mayor Blevins made a motion to approve item # 22. Councilmember Powell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

****CPWA - CONSENT AGENDA****

1. The Trustees of the Crescent Public Works Authority found items #2 & 3 non-controversial and routine in nature.

Vice-Chairman Blevins made a motion to approve the item #(s) 2 & 3 of the consent agenda as read. Trustee Powell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

2. Approval of the minutes from March 13, 2018 Regular CPWA Meeting.
3. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
4. Items removed from the consent agenda – None

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****BUSINESS****

5. Consider and vote on Resolution No. 18-07 authorizing the Trust/City Manager to administratively dispose of Surplus Trust Property.

Vice-Chairman Blevins made a motion to approve the item # 5. Trustee Terrell seconded.

AYES: Blevins, Powell, Terrell. NAYS: Neal. Motion carried

6. Consider and vote on PO #1718346 for a Falcon 1 Ton Mini 2018 model Hot Box Trailer from Kirby-Smith Machinery for a delivered cost of \$11,925.00 (BuyBoard pricing).

Vice-Chairman Blevins made a motion to approve the item # 6. Trustee Neal seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

7. Consider and vote on approval of a lease with Vermeer for a Vactron Mini Combo for sixty months at \$1,825.00 plus service contract (Government Pricing).

Vice-Chairman Blevins made a motion to approve the item # 7. Trustee Terrell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

****REPORTS****

8. Assistant to the City Manager: New water tower is reaching completion.
9. Water Department: Written Report Provided
10. Wastewater Management: Written Report Provided

12. **Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting**

Vice-Chairman Blevins made a motion to approve item #12. Trustee Powell seconded.

AYES: Blevins, Powell, Neal, Terrell. NAYS: None. Motion carried

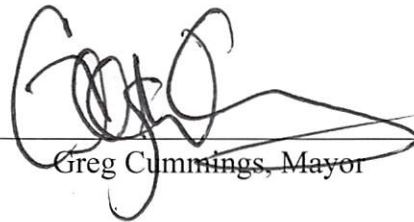
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****ADJOURNMENT****

23. Vice-Mayor Blevins adjourned the Crescent City Council Meeting at 8:15 p.m.



Angela Dambold, City Clerk/Secretary



Greg Cummings, Mayor

