



January 08, 2019

## City Manager's Report

**Admin:** Sales Tax Report. (Dec 2018, \$59,204.05) The city is sticking to the budget. At the fiscal half way point, we have spent 50.0% of our planned expenditures and received 53.7% of our expected revenues. This equates to a small budget surplus of 3.7% that we would like to carry to the fiscal year end. Changes to the SCADA system now notify PWA staff of after-hours water issues, but false alarms are common. City employees had 6 month reviews in November, and will have their next review in May 2019.

### Projects:

The Preventative Maintenance project continues to progress, and PWA staff are producing manual pages as time allows.

The School project is progressing. The temporary kitchen facility is being used at this time.

The AMR project that will install highly accurate digital water meters at residential distribution points that will allow the city to read meters automatically, is progressing. Anticipated start date is February or March.

The Police department is continuing work on a digital ticketing system that will enable the officers to write better tickets with less work and speed the fines collections process providing the offenders with the ticket costs at the time of infraction and getting the information to the court clerk more quickly. The city is working to dramatically overhaul and streamline the code enforcement process, by automating many of the letters and processes.

**Parks:** Fencing projects at the Library and Park are nearing completion. More materials are needed for final completion. Cleanup work at the Town Park (near the Log Cabin Library) is progressing.

**Roads:** To combat the icy conditions last week, the PWA sanded the major intersections. This week inmates are sweeping and cleaning up the curbs along Grand from Van Buren to the north side of town. To more effectively manage the road repairs, the city will begin numbering the potholes to prevent duplicate reports clogging our repair records. Once a repair is added to our cue, we will paint a number on it.

**Wastewater:** This month we pumped approximately 4.6M gallons of sewage. The lagoon levels are holding at 27". The DEQ stopped by for a site inspection that took us to every part of the city, and looked over all parts of the city water and sewer systems. Amy D'Avis was encouraged by the progress she has seen in the 6 months since her last thorough inspection. She liked the projects and organization she has seen, and remarked that the infrastructure "looked better than the entirety of her time inspecting the city...approximately 8 years." Very excited with her comment, and encouraged to keep making progress.



Fresh Water: This month the City pumped and treated approximately 4.7M gallons of water. All tests were passed without issue. Well 1 remains out of service. Well 4 is temporarily down while a replacement electrical part is en route from the vendor. Various repairs and leaks addressed.

Library: Operating smoothly. This month the library welcomed 16 new patrons. Current hours are: M&W 10-4, Tu & Th 10-6, F 11-2. The Christmas activities at the Log Cabin Library were a big hit this year. The two major events were a craft projects day that was very well attended, and a live reading of Fire and Police books by members of the Crescent Fire and Police Departments. The computers continue to be a well-used part of Library services.

Thank you,  
Ryan Wallace  
City Manager