



November 13, 2018

## City Manager's Report

**Admin:** Sales Tax Report. (Oct 2018, \$49,390.54) We have ended yet another fiscal period with a small budget surplus. In total, Revenues collected are 2.5% less than planned and Expenses are 2.7% less than budgeted. This month the city was notified that we have scored higher than other OWRB REAP grant applicants for the award period. We expect that we will be awarded \$85k toward our Automated Meter Reading (AMR) project in February 2019. Dispatch transition has been very smooth. We are making changes to our SCADA system to properly notify PWA staff of after-hours water issues. The police department has been providing periodic after-hours inspections of the SCADA system. The planned update will notify on call staff of issues requiring attention.

### Projects:

In October, I applied for 4 distinct ACOG REAP grants. They break down as follows: 1) \$55,000 grant to complete AMR project. 2) \$45,000 grant to re-roof the Community Center. 3) \$55,000 grant to assist with a PWA maintenance building. 4) \$48,972 grant for a driveway and ADA compliant walkways at the Library. The city would like to thank Councilwoman, Darci Terrell, for her assistance completing the grant applications.

The Preventative Maintenance project is progressing, but more slowly than I would like. I have asked PWA staff to increase the level of detail in the PM schedules to more clearly define the jobs.

The School project is progressing. The City provided a drainage culvert, dirt work and grading as part of the 'in-kind' contribution we are required to make on the project.

The Safe Routes To School Project went through a final inspection last week. There were a few punch list items that, once complete, will complete the construction portion of the project. I will continue to work with Bart to plan the spending of the education component of the grant.

**Mowing:** The mowing season has completed for the year. We are working to complete other parks related projects like installing barrier fencing around the City Park and James Lowe Library properties. The Splash Pad is winterized for the season. The city will start tree and brush removal now.

**Roads:** As the weather turns colder, we will be doing less road repairs. We installed approximately 15 tons of asphalt in the last month. Also this month, we tested a new patching system called DuraPatch. Essentially, the DuraPatch system is a gravel and emulsion mixture that is blended at the time of application. Research has shown it is a very popular repair system because of cost and a durable and productive repair. We chose Railroad Ave as a test site because of the heavy truck traffic that road sees.

**Wastewater:** This month we pumped 605k gallons of sewage. The lagoon levels are very full at this time. The PWA submitted a test sample to the testing laboratory to verify the lagoons are able to be discharged. The PWA will continue to monitor levels and discharge if necessary, to prevent damage to the south cell levy.



Fresh Water: This month the City pumped and treated 2.015M gallons of water. Well 1 remains out of service. All Bac-T inspections passed. Standpipe final inspection was completed. Several issues were identified and placed on a punch list for the contractor. The largest item was correcting the vaults used for the backflow preventer valves. That item has been completed, but several smaller issues remain open pending weather.

Library: Operating smoothly. We have increased Library operating hours to accommodate public demand. Current hours are: M&W 10-4, Tu & Th 10-6, F 11-2. We will continue to try to further extend operating hours using volunteer staffing. The Library computers remain a very popular attraction.