

DRIVE APPROACH/SIDEWALK PERMIT APPLICATION



APPLICANT INFORMATION:

APPLICANT:	CONTACT:
ADDRESS:	CITY/ST/ZIP:

CONTRACTOR:

COMPANY:	CONTACT:
ADDRESS:	CITY/ST/ZIP:

JOB ADDRESS INFORMATION:

LOCATION & DETAILS:

PROJECT ADDRESS:	SUBDIVISION:	LOT/BLOCK:
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WORK TO BE DONE: (CHECK ALL THAT APPLY)

ADD NEW APPROACH WIDEN EXISTING REPLACE EXISTING CIRCLE DRIVE

CURB TO BE CUT YES NO SIDEWALK TOTAL WIDTH OF APPROACH: _____

DESCRIPTION OF WORK TO BE DONE:

PERMITTING INFORMATION:

- ▶ THE CITY OF CRESCENT REQUIRES A PERMIT FOR ADDING WIDTH TO AN EXISTING APPROACH, REPLACING AN EXISTING APPROACH OR ADDING A NEW ONE.
- ▶ AN APPROACH PERMIT IS NOT REQUIRED IN THE CASE OF NEW RESIDENTIAL CONSTRUCTION WHERE THE DRIVE APPROACH WIDTH AND LOCATION IS COVERED IN THE GENERAL BUILDING PERMIT APPLICATION ON THE PLOT PLAN.
- ▶ TO PROCESS YOUR PERMIT APPLICATION IN A TIMELY MANNER, IT IS ESSENTIAL TO PROVIDE COMPLETE AND ACCURATE INFORMATION.
- ▶ DRAWING OF DESIGN WILL BE REQUIRED IF DRIVE IS BEING WIDENED OR IF ADDING A CIRCULAR DRIVE.
- ▶ AN INSPECTION WILL BE REQUIRED BEFORE CONCRETE IS POURED OR THE CULVERT IS SET AND CAN BE CALLED INTO 405-310-8200.

DOCUMENT & PLAN DETAILS :

DRIVE APPROACH CONNECTING TO AN ASPHALT STREET:

CONCRETE DRIVE APPROACH CONNECTIONS TO ASPHALT ROADWAYS WILL BE REVIEWED ON A CASE BY CASE BASIS BY THE BUILDING DEPARTMENT. ASPHALT ROADWAYS TYPICALLY HAVE A BAR DITCH ON EITHER SIDE OF THE ROAD FOR DRAINAGE PURPOSES. THEY WILL REQUIRE PROPER BAR DITCH GRADING, A MINIMUM CULVERT SIZE OF 12", SLOPED END TREATMENTS ON THE CULVERTS NOT TO EXCEED A 3:1 SLOPE AND THE CULVERT MATERIAL MUST BE HDPE OR RCP, THE STREET TIE IN PROCEDURE WILL BE BASED ON THE CONDITION OF THE ROADWAY. IF THERE IS EXISTING CULVERT YOU MAY BE REQUIRED TO COMPLETE 1 OR MORE OF THE ABOVE ITEMS.

ENGINEERING REVIEW :	PLOT PLAN	CERTIFIED DRAWINGS
RESIDENTIAL APPROACH	<input type="checkbox"/>	<input type="checkbox"/>

APPROVED AND SIGNED BY ENGINEERING: _____ DATE: _____

ENGINEERING COMMENTS: _____

BY SIGNING THIS FORM, YOU ACKNOWLEDGE THE SUBMITTED COMPLY WITH ALL REQUIREMENTS, APPLICABLE CODES, AMENDMENTS AND ORDINANCES SET FORTH BY THE CITY OF CRESCENT.

APPLICANT SIGNATURE: _____ DATE: _____