



September 10, 2019

## City Manager's Report

We have been very busy this month running normal operations of the city and pushing forward on emergency repairs that include many meetings and phone calls with: insurance carriers, FEMA, emergency managers at various levels, regulatory agencies and contractors. In addition, we have several current and upcoming projects that are requiring significant investments of time. We are also entering the grant writing season and are starting to prepare grant applications for upcoming projects.

**Roads:** We have made repairs to roads in the most necessary locations, but are still running behind on repairs as water operations have hampered our ability to run road crews efficiently. Also, not having access to Logan County inmates has put a damper on the amount of labor we expected to have available for roads projects. We have a couple of up-coming roads projects I will discuss in the Projects section of this report.

**Admin:** Sales Tax Report. (July 2019, \$36,207.54 ) In the first two months of the new fiscal period (16.7% of the fiscal year), General Government has spent 16.4% of our planned expenditures and received 21.6% of our expected revenues. In Public Works, we have spent 17.1% of our planned expenditures and received 18.1% of our expected revenues. We have had ongoing meetings with FEMA discussing opportunities to get emergency damages related assistance. Our insurance carrier has paid on our damaged Public Works vehicle that was deemed a total loss which means we will have to replace the vehicle. We only have 1 heavy duty 4 wheel drive vehicle, and the operations require at least one more. We have considered the used vehicle market, but with State contract pricing, we should only consider new vehicles. The vehicle must be a ¾ or 1 ton, 4 wheel drive, super or crew cab. I will provide options at the next council meeting.

**Projects:** The electronic water meter project started today and should be completed within 120 days. The project will entail brief service disruptions (usually less than 30 minutes) to every resident in town, as the old meters are replaced by the new meters. We built a data capture utility to capture old meter information and any notes about the installations. We are still waiting on the DEQ permit for the water line extension project funded by Indian Health Services. We asked Joe Myers for a private easement to construct parallel to the public right of way but were denied. We will construct our water line in the public right of way. We received notice to proceed on the 2 REAP grant funded projects. (1. Roof at Community Center, 2. Driveway and ADA parking at Library). County Commissioner, Monty Piercy, said the County could help with the labor portion of the asphalt work, which will drastically increase the amount of asphalt work we can do. I contacted the Grant Administrator and she agreed the reduction of labor costs could be used to purchase more materials to increase our project scope. In addition to the driveway and parking area at the Library, we now expect to be able to repave the community center parking area as well. We have replaced the antenna and painted the radio tower in preparation for the SCADA (computer that runs our water and sewer system) replacement. Panel design



and construction is underway at the SCADA manufacturer, and on-site installation is expected to start within several weeks. Also, in preparation for the SCADA project and to comply with DEQ requirements, the clearwell pump house is being remodeled. We are installing a new roof, doors, window, roof access hatches, paint, flooring repairs and epoxy floor coating. We are considering changing contractors from Clifford to Elite Power Group. We expect better service at more competitive prices from Elite. We are discontinuing the uniform service for the Public Works Department and providing employees with tshirts and jeans. The switch will save money and allow our employees to wear our brand. CL Boyd replaced the turbo on our backhoe under warranty. We are meeting with the Crescent Fire Department, Guthrie Police Department and Guthrie Fire Department tomorrow to discuss the newly created 800 talkgroup for the Crescent Fire Department. The implement plan to switch from VHF to the 800 talkgroup will begin to take shape tomorrow. The complete implementation will likely take a year or more.

**Parks:** The Splash Pad is closed for the season. We expect to have the system winterized soon. We will contact our chemical application service to spray preemergent herbicide on the grass to help improve our lawns in the next growing season. The bathroom project is still in the works but has taken a lower priority to some of the emergency repairs we are faced with. If I can find synergy with other projects we are working on, we may begin portions of this project in coming months. We are researching some potential recreation opportunities and will report on them as we can.

**Library:** Operating smoothly. The Library has been hosting story time and crafts projects. The next one is on September 20<sup>th</sup>. On September 27<sup>th</sup> the Library will host a fall paint party. The Library is also introducing a new project called "Look 4 A Book". They will be hiding books in plastic pouches around town. Kids can find books and read them, then hide them for the next readers. The library hours remain (M & W 10-4, Tu & Th 10-6, F 11-2). The library has seen an increase in patrons...especially computer users.

-Ryan Wallace, City Manager