

**MINUTES OF THE MEETING  
CRESCENT CITY COUNCIL AND  
PUBLIC WORKS REGULAR MEETING  
DECEMBER 10 , 2019**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present:       Greg Cummings, Mayor  
                  Mack Blevins, Vice-Mayor  
                  Jim Neal, Councilmember  
                  Tammy Wilmoth, Councilmember  
                  Marcy Smithson, Councilmember  
                  Ryan Wallace, City Manager  
                  Catrina McCracken, City Clerk-Treasurer

Absent:         None

4. **\*\*CONSENT AGENDA\*\***

The Crescent City Council found items #5 through #8 non-controversial and routine in nature. Mayor Cummings made a motion to approve the consent agenda as read. Vice-Mayor Blevins seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson.   NAYS: None.   Motion carried

5. Approval of the Minutes from November 12, 2019 Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Approval of check in the amount of \$14,167.50 to Certified Roofing & Construction for a 30% progress Payment of Purchase Order 1920251 for roofing on the Community Center.
8. Approval of Budget Amendment # 19-09.
  
9. Items removed from the consent agenda

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**\*\*BUSINESS\*\***

10. Discussion and possible action on approval of Purchase Order No. 1920282 and check to Crawford & Associates in the amount of \$16,553.32 for consulting services performed through November 15, 2019 for financial statements.

Mayor Cummings made a motion to approve item # 10. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*REPORTS\*\***

11. City Manager – Written Report Provided.  
12. Fire Department – 14 Total runs in November: 1 Structure; 1 EMS Assists; 1 Carbon Monoxide Alarms; 5 Vehicle Accidents; 6 Grass Fires – 3 of them were Mutual Aid. The truck’s annual service & oil changes are 1/4/2020 \*\* Bean Supper 01/25/2020\*\*  
13. Code Enforcement – Written Report Provided.  
14. Police Department – Written Report Provided.
15. Motion for Acceptance of Reports.

Mayor Cummings made a motion to accept reports. Councilmember Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*NEW BUSINESS\*\***

16. None.

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**17. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting**

Mayor Cummings made a motion to approve item # 17. Councilmember Smithson seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*CPWA - CONSENT AGENDA\*\***

1. The Trustees of the Crescent Public Works Authority found items #2 through #5 non-controversial and routine in nature.

Chairman Cummings made a motion to approve the item #(s) 2–5 of the consent agenda as read. Trustee Blevins seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

2. Approval of the Minutes from November 12, 2019 Regular Council Meeting.
3. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
4. Approval of check #26889 for Purchase Order #1920234 to Pioneer Supply in the amount of \$10,738.70 to replace voided check # 26833 that has been lost in the mail.
5. Approval of Purchase Order # OWRB-1235 to Cardinal Engineering in the amount of \$1,700.00 for engineering services provided through November 15, 2019 on the OWRB REAP Grant-AMRs upon funds issued by USDA.
6. Items removed from the consent agenda – None

**\*\*BUSINESS\*\***

None.

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**\*\*REPORTS\*\***

9. Water Department: Written Report Provided.
10. Wastewater Management: Written Report Provided.
  
11. Motion for Acceptance of Reports.

Chairman Cummings made a motion to accept reports. Trustee Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*NEW BUSINESS\*\***

12. City Manager, Ryan Wallace informed Council that U.S.D.A. appeared today for a 3-year compliance audit. One item that needed to be addressed was the approval of a Language Access Plan. Ryan Wallace asked council to approve a “Best Effort to Accommodate Plan” as our Language Access Plan.

Chairman Cummings made a motion to approve the “Best Effort to Accommodate Plan”. Trustee Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

13. **Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.**

Chairman Cummings made a motion to approve item #13. Trustee Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth, Smithson. NAYS: None. Motion carried

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**\*\*ADJOURNMENT\*\***

Mayor Cummings adjourned the City Council Meeting at 6:30 p.m.

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Greg Cummings, Mayor

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Catrina McCracken, City Clerk/Treasurer