



February 12, 2019

City Manager's Report

Admin: Sales Tax Report. (Jan 2019, \$52,204.05) The city is maintaining fiscal responsibility. At present, in General Government and Public Works, we have spent 52.2% of our planned expenditures and received 61.7% of our expected revenues. This equates to a small budget surplus of % that we would like to carry to the fiscal year end. We are beginning the planning process for the next fiscal cycle. We would like to schedule a workshop with council members to discuss plans for the next fiscal year sometime this month. The park property stakeholders meeting planned for February will be in March due to illness and schedule conflicts. The meeting will be used to determine the specific park items purchased with the \$22,930.32 in donations raised by residents and doubled by generous donation from F&M Bank.

Projects: The School project is progressing. The Ag building is being torn down. During the demolition, a gas line was ruptured last week, causing evacuation of the school and emergency response from ONG. Recognition to the emergency responders and teachers who efficiently evacuated the students to safe locations. Also, a special mention to Crosspoint Church who made their facility available to the K-6 students on short notice.

The AMR project that will install highly accurate digital water meters at residential distribution points that will allow the city to read meters automatically, is in engineering. The project will need to USDA approval for reallocation of our liquidated damages funds, and competitive bidding. Anticipated start date is June or July.

The city is adding local businesses to our digital signage system and has added the signage portal to our website. This will allow local businesses to advertise in the city for free. Interested parties can reach out to the city librarian who maintains the project.

Due to difficulties with the handoff from our code enforcement officer to the police officer handling code enforcement during her leave, I have reimagined the code enforcement process. The new code enforcement process will be more streamlined and require much less management to more cases forward. I will also be lowering the first offense fines on certain code items, that I feel are too severe for the offense. For example, currently the first offense fine for tall grass and weeds is \$275. I propose a ramp up in fees for repeat offenders.

Parks: The park properties were treated with pre-emergent to help reduce weeds and improve the grass during the next growing season. Fertilizer will be applied sometime in the early spring. Residents have started a Farmers Market at the pavilion at the Town Park. The pavilion is being referred to as The Farmers Marketplace.

Library: Operating smoothly. This month the library welcomed 6 new patrons. Current hours are: M&W 10-4, Tu & Th 10-6, F 11-2. The library has several events planned for this month including Valentines Paint Party, Story Time and a Movie Day. Check the city website for dates and times. The computers continue to be a well-used part of Library services.



Roads: To more effectively manage the road repairs, the city will begin numbering the potholes to prevent duplicate reports clogging our repair records. Once a repair is added to our cue, we will paint a number on it. Repairs have been very limited because of weather. Public Works and ODOT sanded the roads to help prevent traffic accidents during the ice storm.

Wastewater: This month we pumped approximately 4.0M gallons of sewage. After a potentially serious operations error, the sewer lagoons are returning to DEQ specifications. Lagoon 3 level has been lowered to 50" and the irrigation pivot is fully functioning. Lagoon 2 is still high at 28" (Maximum is 36") and Lagoon 1 is 38". The lagoon levels rising are a combination of factors, but the direct contributors for our recent event was caused by improper weir maintenance, failure to run the pivot on days when weather would allow, and water flows caused by the splash pad and potential water intrusion into the sewer system. Currently, the lift station at the community center is down. The PWA is manually pumping the lift station until a permanent repair can be made. Repair will entail rebuilding pumps and upgrading electrical components.

Fresh Water: This month the City pumped and treated approximately 2.5M gallons of water. All tests were passed without issue. Well 1 remains out of service. Well 4 is back online after a CREC electrical fault was addressed and parts replaced. Various repairs and leaks addressed.

Thank you,
Ryan Wallace
City Manager