

DEMOLITION PERMIT APPLICATION



| APPLICANT INFORMATION | |
|-----------------------|--------------|
| APPLICANT: | CONTACT: |
| ADDRESS: | CITY/ST/ZIP: |
| PHONE: | EMAIL: |

| PROJECT INFORMATION | | | | |
|---|-----------------------|--|-------------------|-----------------------|
| TYPE OF PROJECT (CHECK ONE): | | | | |
| <input type="checkbox"/> STRUCTURE DEMOLITION | | <input type="checkbox"/> INTERIOR DEMOLITION | | |
| LOCATION & SCOPE OF WORK | | | | |
| PROJECT ADDRESS: | LOT: | BLOCK: | | |
| TYPE OF STRUCTURE (E.G., HOUSE, BARN, SHED, OR INTERIOR): | | | | |
| PROJECT COST: \$ | TYPE OF CONSTRUCTION: | SQUARE FOOTAGE: | NO. OF RESTROOMS: | NO. OF WATER CLOSETS: |
| SCOPE OF WORK: (PLEASE BE SPECIFIC) | | | | |

| UTILITY INFORMATION | | | | | |
|---|-------------------------------|---|---|---|-------------------------------|
| REMOVE ELECTRIC METER? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | REMOVE WATER METER? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| FOR INTERIOR DEMO ONLY | | | | | |
| DO YOU NEED UTILITY SERVICE? | <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | |
| FOR STRUCTURE DEMOLITION ONLY | | | | | |
| <input type="checkbox"/> CREC ELECTRIC | <input type="checkbox"/> OG&E | <input type="checkbox"/> CRESCENT SEWER | <input type="checkbox"/> SEPTIC | <input type="checkbox"/> CRESCENT WATER | <input type="checkbox"/> WELL |
| RELEASE INFORMATION | | | | | |
| DATE OF ONG RELEASE | | | DATE OF DEQ RELEASE: | | |
| ▶ REQUIRED FOR COMMERCIAL & RESIDENTIAL | | | ▶ REQUIRED FOR COMMERCIAL & RESIDENTIAL IF APPLICABLE | | |

| SUBMITTAL INFORMATION |
|---|
| ▶ INTERIOR DEMOLITION APPLICATIONS MUST INCLUDE TWO (2) COMPLETE SETS OF PLANS DRAWN TO SCALE. |
| ▶ STRUCTURE DEMOLITION APPLICATIONS MUST INCLUDE THREE (3) COMPLETE SETS OF PLANS DRAWN TO SCALE. |
| ▶ TO PROCESS YOUR PERMIT APPLICATION IN A TIMELY MANNER, IT IS ESSENTIAL TO PROVIDE <u>COMPLETE AND ACCURATE</u> INFORMATION. |
| ▶ PLEASE USE THE CHECKLIST BELOW TO VERIFY ALL PLAN REQUIREMENTS AND DOCUMENTS ARE INCLUDED WITH YOUR APPLICATION. |
| ▶ ALL DOCUMENTS INDICATED MUST BE SUBMITTED FOR AN APPLICATION TO BE ACCEPTED AND SUBSEQUENTLY REVIEWED. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. |
| ▶ UPON SUBMITTAL OF A COMPLETE APPLICATION, THE PLAN REVIEW PROCESS TAKES APPROXIMATELY 5 TO 7 WORKING DAYS FOR RESIDENTIAL AND 10 TO 14 WORKING DAYS FOR COMMERCIAL. |

| DOCUMENT REQUIREMENTS | |
|---|--|
| ▶ SITE PLAN – TO INCLUDE: LOCATION AND DIMENSION OF ALL PROPERTY LINES, RIGHT-OF-WAY LINES, PUBLIC AND PRIVATE EASEMENTS, ALL TENANT SPACES WITHIN THE BUILDING | ▶ DEMO PLAN – SHOW & LABEL EXISTING AND DEMOED WALLS |
| ▶ COPY OF DEED COUNTY STAMP REQUIRED | ▶ SCOPE OF WORK WRITTEN DESCRIPTION OF PROPOSED WORK |
| ▶ ONG RELEASE SIGNED ONG SECTION OF DEMOLITION PERMIT AUTHORIZATION FORM ON REVERSE SIDE | ▶ COPY OF BOND INSURED AMOUNT MUST BE \$50,000 + |
| ▶ DEQ RELEASE REQUIRED FOR COMMERCIAL & RESIDENTIAL IF APPLICABLE SIGNED DEQ SECTION OF DEMOLITION PERMIT AUTHORIZATION FORM ON REVERSE SIDE | ▶ COPY OF GENERAL LIABILITY INSURED AMOUNT MUST BE \$100,000 + |

| PLAN REVIEW CHECKLISTS | DEMO PLAN | SITE PLAN | DEED | ONG RELEASE | DEQ RELEASE | BOND | SCOPE OF WORK | GENERAL LIABILITY | DEQ FORM |
|------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| ▶ INTERIOR DEMOLITION | <input type="checkbox"/> | <input type="checkbox"/> | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| ▶ STRUCTURE DEMOLITION | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

BUILDING(S) CANNOT BE OCCUPIED WITHOUT A CERTIFICATE OF OCCUPANCY ISSUED BY THE BUILDING DEPARTMENT.

BY SIGNING THIS FORM, YOU ACKNOWLEDGE THE BUILDING PLANS SUBMITTED COMPLY WITH ALL REQUIREMENTS, APPLICABLE CODES, AMENDMENTS AND ORDINANCES SET FORTH BY THE CRESCENT CITY COUNCIL.

APPLICANT SIGNATURE: _____ DATE: _____

DEMOLITION PERMIT AUTHORIZATION FORM

SERVICE CONNECTIONS AND APPURTENANT EQUIPMENT, SUCH AS METERS AND REGULATORS, HAVE BEEN REMOVED OR SEALED AND PLUGGED IN A SAFE MANNER.
A PERMIT MAY BE OBTAINED TO DEMOLISH THE STRUCTURE(S) LOCATED AT:

MAIN BUILDING(S)

ACCESSORY BUILDING(S)

PLEASE CONTACT THE AGENCIES LISTED BELOW FOR THE APPROPRIATE AUTHORIZATION SIGNATURES.

CRESCENT STORM WATER QUALITY:

AUTHORIZED SIGNATURE

DATE

CRESCENT WATER/WASTEWATER UTILITIES:

AUTHORIZED SIGNATURE

DATE

OKLAHOMA NATURAL GAS (ONG):

AUTHORIZED SIGNATURE

DATE

OKLAHOMA GAS & ELECTRIC (OG&E):
(OR OTHER ELECTRIC UTILITY SUPPLIER)

AUTHORIZED SIGNATURE

DATE

OKLAHOMA STATE DEQ:

AUTHORIZED SIGNATURE

DATE

DEQ APPROVAL IS REQUIRED FOR MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL DEMOLITIONS ONLY

IT IS SUGGESTED BY ALL UTILITIES SERVICES THAT THE APPLICANT CALL BEFORE COMING INTO THEIR OFFICE TO ENSURE THAT THEY HAVE THE PROPER INFORMATION AND TIME TO CHECK THE LOCATIONS.

THE AUTHORIZED SIGNATURES MAY BE SECURED FROM THE FOLLOWING:

CITY OF CRESCENT PUBLIC WORKS DEPARTMENT:

(405) 310-8200

OKLAHOMA NATURAL GAS COMPANY:

OKCMETROPROJECTCOORDINATORS@ONEGAS.COM

CREC (CENTRAL ELECTRICAL COOPERATIVE)

(405) 372-2884

OKLAHOMA GAS & ELECTRIC:

(405) 619-6500

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ):

(405) 702-4100

WATER WELLS MUST ALSO COMPLY WITH THE REQUIREMENTS OF THE OKLAHOMA WATER RESOURCES BOARD:

(405) 530-8800

I, (PRINT NAME) _____ DO HEREBY CERTIFY THAT THE OWNER HAS AUTHORIZED THE DEMOLITION OF THE STRUCTURE(S) AT THE ADDRESS LISTED ABOVE AND THAT THE DEMOLISHED STRUCTURE WILL BE DISPOSED OF IN A PERMITTED LANDFILL OR OTHER LOCATION AUTHORIZED BY THE CITY OF CRESCENT.

SIGNATURE

DATE