

**MINUTES OF THE MEETING  
CRESCENT CITY COUNCIL AND  
PUBLIC WORKS REGULAR MEETING  
JANUARY 14, 2020**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Vice-Mayor Mack Blevins called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mack Blevins, Vice-Mayor  
Tammy Wilmoth, Councilmember  
Marcy Smithson, Councilmember  
Ryan Wallace, City Manager  
Catrina McCracken, City Clerk-Treasurer

Absent: Greg Cummings, Mayor  
Jim Neal, Councilmember

4. \*\*CONSENT AGENDA\*\*

The Crescent City Council found items #5 through #11 non-controversial and routine in nature. Vice-Mayor Blevins made a motion to approve the consent agenda as read. Councilmember Wilmoth seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

5. Approval of the Minutes from December 10, 2019 Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Approval of Purchase Order # 1920315 to F&M Bank in the amount \$6,996.33 for the 2020 annual lease payment for Police Departments 2015 Ford Explorer.
8. Approval of Payment on Purchase Order # 1920251 in the amount of \$30,832.50 (Remainder of REAP GRANT ED-2019-25 funds) to Certified Roofing and Construction for Roof Replacement at Community Center.
9. Approval of Payment on Purchase Order # 1920314 in the amount of \$2,225.00 to Certified Roofing and Construction for overages on Roof Replacement at the Community Center.
10. Approval of Budget Amendment # 19-10.
11. Approval of Budget Amendment # 19-11.

12. Items removed from the consent agenda

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**\*\*BUSINESS\*\***

13. Consider and vote on accepting the completion of 2019 REAP GRANT ED-2019-25 to Replace Community Center Roof.

Vice-Mayor Blevins made a motion to approve item # 13. Councilmember Smithson seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

14. Consider and vote on approval of sending request for payment reimbursement to Rural Economic Action Plan on REAP GRANT ED-2019-25.

Vice-Mayor Blevins made a motion to approve item # 14. Councilmember Wilmoth seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*REPORTS\*\***

15. City Manager – Written Report Provided.

16. Fire Department – 6 Total runs in December: 1 Powerline; 1 Smoke Investigation; 1 Vehicle Fire; 1 Grass Fire; 2 Mutual Aid. Total Runs for 2019 were 154 \* Bean Supper 01/25/2020\*\*

17. Code Enforcement – Written Report Provided.

18. Police Department – Written Report Provided.

19. Motion for Acceptance of Reports.

Vice-Mayor Blevins made a motion to accept reports. Councilmember Wilmoth seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

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**\*\*NEW BUSINESS\*\***

20. None.

**21. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting**

Vice-Mayor Blevins made a motion to approve item # 21. Councilmember Wilmoth seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*CPWA - CONSENT AGENDA\*\***

1. The Trustees of the Crescent Public Works Authority found items #2 through #5 non-controversial and routine in nature.

Vice-Chairman Blevins made a motion to approve the item #(s) 2-5 of the consent agenda as read. Trustee Smithson seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

2. Approval of the Minutes from December 10, 2019 Regular Council Meeting.
3. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
4. Approval of Budget Amendment # 19-12.
5. Approval of Budget Amendment # 19-13.

6. Items removed from the consent agenda – None

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**\*\*BUSINESS\*\***

7. Consider and vote on PWA Utility write offs for the year 2019. 34 accounts for less than \$50 or older than 5 years totaling **\$3,173.13.**

Vice-Chairman Blevins made a motion to approve item #7. Trustee Smithson seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

8. Consider and vote on approval of Pay Request #3 from Core & Main in the amount of \$23,085.00 for the OWRB REAP AMR Grant to be paid with the remainder of USDA Liquidated Damages upon funding approval and City funds.

Vice-Chairman Blevins made a motion to approve item #8. Trustee Smithson seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*REPORTS\*\***

9. Water Department: Written Report Provided.  
10. Wastewater Management: Written Report Provided.  
11. Motion for Acceptance of Reports.

Vice-Chairman Blevins made a motion to accept reports. Trustee Wilmoth seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*NEW BUSINESS\*\***

12. None.

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**13. Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.**

Vice-Chairman Blevins made a motion to approve item #13. Trustee Smithson seconded.

AYES: Blevins, Wilmoth, Smithson. NAYS: None. Motion carried

**\*\*ADJOURNMENT\*\***

Vice-Mayor Blevins adjourned the City Council Meeting at 6:26 p.m.

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Greg Cummings, Mayor

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Catrina McCracken, City Clerk/Treasurer