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## City Manager's Report

October 18, 2021

**Admin:** Sales Tax, August: \$36,652.20. Use Tax, July: \$7,497.92. We are three months into the current fiscal period. In General Government, we have received 31.8% of expected revenues and spent 30.6% of budgeted expenses. In public works we received 24.9% of expected revenues and spent 25.2% of budgeted expenses. Code Enforcement activities are switching from a focus on tall grass and weeds to dilapidated structures. We have had more code enforcement activity this year than in previous years.

**Projects:** We have submitted 3 grant applications for 2 grant opportunities. (OWRB REAP grant for water tower refurbishment \$150k, ACOG REAP grant for water tower refurbishment \$100k, ACOG REAP grant for clear well rehabilitation \$100k.) The new police Dodge Charger is being repaired from contact with a deer. The school zone light flasher module was replaced...one bulb is still burned out...waiting on a replacement. The city is waiting for Dell computer equipment ordered in August for storm damaged items replaced by an insurance claim. The city website was migrated to an updated server, running newer software. I designed new stainless steel pump adapters to mount the new pump to the existing lift station flange, as there was no commercial alternative. By designing the adapters in-house, we saved an estimated \$4k in design work. The adapters are expected in early November. The surplus auction ending September 30, 2021, was successful. The city sold all items, netting \$1,354. We are currently working on preparations for the city audit; codifying the code of ordinances and putting them into a searchable online database; and updating the employee handbook.

**Parks:** The City Park was prepared for the arts festival. The splash pad was closed and winterized at the end of September. We will mow one more time for the end of the season, and the parks are being winterized.

**Library:** The library is operating smoothly, with a total of 78 visitors and 31 computer/Wi-Fi users. The Library was successful in a grant application for \$3,000 to be used for tablets. Upcoming events include, story time on Wednesdays, a special Halloween story time and craft on Friday, October 29<sup>th</sup>, and Truck or Treat on October 31<sup>st</sup> from 5:30 to 8:30.

-Ryan Wallace, City Manager