



City of Crescent
205 N Grand
PO Box 561
Crescent, OK 73028
Phone: (405) 310-8200 Fax: (405) 969-3775

Itinerant Peddler, Solicitor and Food Truck License Application

APPLICANT NAME: _____ DOB: _____

DRIVER LICENSE NUMBER: _____ STATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ SECONDARY NUMBER: _____

COMPANY/BUSINESS NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DESCRIPTION OF VEHICLE TO BE USED: _____

LICENSE PLATE NUMBER: _____ STATE: _____

NATURE OF BUSINESS: _____

DATE WHICH PERMIT IS REQUESTED: _____ THROUGH _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____

NATURE OF OFFENSE: _____

PUNISHMENT OR PENALTY ASSESSED: _____

Additional information applicant wants to provide for application review:



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PLEASE READ CAREFULLY

- All persons, firms or corporations providing goods, services or merchandise for sale on a temporary basis within Crescent city limits must first obtain an itinerant peddler's or solicitor's license from the city clerk or authorized designee.
- An itinerant peddler's or solicitor's license is valid for one year from the issue date.
- **Food and beverage sellers including Food Trucks** need to provide Proof of Liability Insurance. Attach proof of insurance for a general liability policy effective for the dates requested on this application in the amount of \$500,000 in bodily injury liability per occurrence and \$500,000 in property damage per occurrence or a combined limit of \$1,000,000 per occurrence. **The City of Crescent MUST be named as Additional Insured.**
- **Mobile solicitors** (door to door) shall submit with his application a surety bond or cash in the amount of one thousand dollars (\$1,000), executed by the applicant and by a surety company qualified to do business within the State of Oklahoma. The bond shall run in favor of the City of Crescent, Oklahoma, but action may be taken on the bond by any citizen who has been damaged by the applicant. If more than one applicant shall be employed by the same employer, the employer may furnish the surety bond in lieu of the applicant, and the amount of such bond shall be the total of employees multiplied by one thousand dollars (\$1,000). The employer shall have the privilege of changing employees, but the number of employees shall never exceed the amount listed in the original bond filed. Any increase in the number of employees shall require either individual surety bonds for the additional employees, or an increase in the amount of the original surety bond in the amount of one thousand dollars (\$1,000) for each additional employee. Any employer furnishing such a bond shall furnish to the City Clerk-Treasurer a current list of employees covered by the bond.
- Each individual peddling or soliciting must obtain a license displaying his or her name. The license must be carried upon the individual at all times while conducting peddling or soliciting activities within Crescent city limits and must be presented for inspection upon request by any peace officer, code enforcement officer, or other authorized employee of the City of Crescent.
- Applicants must present for copy by the city clerk a valid driver's license or other acceptable form of government-issued identification at the time of application submittal.
- A non-refundable \$30 fee must be paid at the time of application submittal.
- Applications and applicants will undergo a criminal background check and additional investigation as necessary by the Crescent Police Department and other employees of the city prior to issuance of an itinerant peddler's and solicitor's license. The city clerk or designee will contact the applicant when the license is issued or denied.
- When itinerant peddling or soliciting activities are being conducted at a fixed location upon private property (for example, the parking lot of a supermarket), the itinerant peddler or solicitor applicant must present written permission from the property owner and a site plan showing the itinerant location upon the property. The itinerant activity must be compliant with the city's zoning classification or regulations for the property.



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- An itinerant peddler’s and solicitor’s license is required for each individual conducting door-to-door sales or sales from a moving vehicle. No such activities can take place during the sleeping hours of 6 p.m. to 10:00 a.m. the following morning unless by specific appointment with or invitation from the prospective customer.
- Public properties – including street rights-of-way, parks and other properties owned or controlled by the city – cannot be used for itinerant peddling or soliciting activities except when such properties and activities are part of a special event or other activity authorized by the city, and the itinerant peddler or solicitor is authorized to be a part of that special event or other activity.
- Submitting fraudulent information on this application, conducting fraudulent business practices or any other violation of city, county, state or federal law or regulation shall be cause to revoke any permit issued.

Right to appeal

An applicant who is denied an itinerant peddler’s or solicitor’s license, or who has his or her license revoked, may appeal such by submitting an appeal in writing to the city clerk within ten (10) days from the date of the denial or revocation. The appeal shall include reasons or evidence why the license should be issued or reinstated. A hearing shall be scheduled before the city manager within five (5) days of receipt of the appeal to hear such. The decision of the city manager shall be final.

I certify that I have truthfully completed this application; and that I have read, understand and agree to the regulations regarding itinerant peddling and soliciting within the city limits of the City of Crescent, Oklahoma.

Applicant’s Printed Name

Applicant’s Signature

Date of Application

OFFICE USE BELOW THIS POINT

BONDED/INSURED: Y / N

POLICE APPROVED: Y / N

NUMBER OF DAYS PERMITTED: _____

REASON IF DENIED: _____

FEE OWED: \$_____ FEE PAID: Y / N

OFFICER: _____



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CITY OF CRESCENT

SOLICITATION PERMIT

Issued to: _____
(ORGANIZATION / BUSINESS NAME)

Name: _____
(FIRST) (LAST) (MIDDLE INITIAL)

Dates of Solicitation: Start _____ Finish _____

CHIEF OF POLICE OR DESIGNEE

DATE

**NO SOLICITATION ALLOWED BETWEEN THE
HOURS OF 6 PM AND 10 AM**