

CONTRACTOR LICENSE REGISTRATION



COMPANY INFORMATION

NAME:	BILLING CONTACT:
MAILING ADDRESS:	BILLING PHONE:
OWNER:	BILLING EMAIL:

TYPE OF LICENSE REGISTERED (IF MORE THAN ONE LICENSE IS REGISTERED TO A SINGLE CONTRACTOR, MARK ALL THAT APPLY)

- ☐ HVAC ☐ PLUMBING ☐ ELECTRICAL ☐ ROOFING

LICENSED CONTRACTOR INFORMATION

NAME:	PHONE:		
MAILING ADDRESS:	EMAIL:		
CONTRACTORS LICENSE NUMBER(S):	EXPIRATION DATE(S):	DRIVERS LICENSE NUMBER:	EXPIRATION DATE:

REQUIRED DOCUMENTATION CHECKLIST

PLEASE INCLUDE THE FOLLOWING DOCUMENTS WITH THIS FORM:

- ☐ OKLAHOMA STATE CONTRACTORS LICENSE
☐ COPY OF DRIVERS LICENSE
☐ CERTIFICATE OF LIABILITY INSURANCE

PAYMENT

PLEASE SELECT THE PAYMENT METHOD:

- ☐ SEND AN EMAIL INVOICE FOR ONLINE PAYMENT
☐ CHECK OR MONEY ORDER INCLUDED WITH APPLICATION PACKAGE. (\$84.50 PER TRADE LICENSE REGISTERED. E.G. 2 TRADES = \$169.00)
☐ PAYMENT WILL BE MAILED (APPLICATION WILL NOT BE PROCESSED UNTIL FUNDS ARE RECEIVED.)

BY SIGNING THIS FORM, YOU AKNOWLEDGE THE APPLICATION SUBMITTED IS TRUE AND CORRECT, AND YOU AGREE TO COMPLY WITH ALL STATE AND LOCAL CODE ORDINANCES AND AMMENDMENTS SET FORTH BY THE CITY OF CRESCENT.

APPLICANT SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

- | | |
|---|--|
| <input type="checkbox"/> ALL DOCUMENTATION RECEIVED | <input type="checkbox"/> PAYMENT RECEIVED AND PROCESSED |
| <input type="checkbox"/> INVOICE SENT INVOICE # _____ | <input type="checkbox"/> ADDED TO REGISTERED CONTRACTOR LIST |